



Norman Street Primary School

..... aspiring to be a community of lifelong learners, who inspire and empower others.

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Headteacher: Mrs E Dobson, BA (Hons), NPQH

Chair of Governors: Rev K Teasdale

Tuesday 19th September 2023

Dear Norman Street Families,

Thank you for taking the time to complete the survey we sent out asking for your thoughts about the way in which we come into school in the morning.

Following this feedback from you, I am writing to you to explain, how, from next week these arrangements will be changing.

From Monday 25th September, the arrangements will be as follows:

8:30am	School gates opened.
8:35am	Teachers will be on the playground in KS2 and outside classrooms in KS1.
8:40am	Children in KS1 will go into classrooms via the classroom doors. In KS2, a whistle will be blown and children will line up and be taken into class.
8:45am	All children in class.

In the event of a wet morning, the gates will be open from 8:35am and children will be allowed straight into school.

We want to be able to give you the opportunity to have this daily contact with your child/children's teachers. If you would like a longer conversation with them, please can you arrange to meet in the usual way as we must ensure the children are in school on time. May I also take this opportunity to remind you that families should not enter the school building unless through the main office door, this is to ensure your children are kept safe.

I hope that you will find these new arrangements helpful in ensuring a smooth transition into school.

As always, we welcome your comments and feedback, so please don't hesitate to contact us if you have any questions.

Kindest wishes,

Mrs Ele Dobson
Headteacher